

Global Tennis Family Festival 3rd to 8th August 2009

The Devonshire Park Open Tournament 10th to 15th August 2009

Tournament Prospectus

Acceptance & Selection Policy – Where an event is oversubscribed the following selection policy will operate:

- In all doubles events selections will be made according to the date and time of application.
- In all main draw singles events we will select the highest rated applicants first. Players of the same rating will be merited according to their LTA RANKING as at the closing date. Players of equal rating AND ranking shall be split according to date and time of application.

Accommodation – For details of local accommodation please visit www.visiteastbourne.com. Neither the club nor the tournament can accept any responsibility for accommodation arrangements which must be booked directly. Please remember that acceptances for each tournament are not confirmed until after the closing deadline and applicants are therefore advised not to make financial commitments until acceptance lists are published.

Address of Tournament – The tournaments shall take place at the Devonshire Park International Tennis Centre, College Road, Eastbourne, Sussex BN21 4JJ. Telephone: 08712 779 819. Other nearby courts may also be used.

Availability of Competitors - It is a condition of entry that players shall be available throughout the published dates and times of the tournament. (Please see "Other Tournaments").

Balls – Prince balls (or another ITF approved brand) will be provided. Once-used balls may be used for some matches, particularly in early rounds. The winner of each match shall return the balls to the control desk immediately after the conclusion of each match. Low compressions (green) balls will be used in 10 & under events.

British Tennis Membership – All applicants for both singles and doubles events must be registered players under the British Tennis Membership Scheme at the time of application. In addition, all applicants (other than players applying to take part doubles events only) shall hold a current LTA rating at the time of application.

Cancellation of Applications – You may cancel your entry to any event without charge, provided you do so prior to the advertised closing deadlines. After this deadline, no refund is allowable regardless of the reason for the withdrawal.

It is each player's responsibility to ensure that we have received and acknowledged your request to cancel prior to the published deadline.

Cancellation of Event(s) and/or the Tournament - We may cancel any event, if in our opinion it would not be economical, practical or in the best interests of players to run such an event.

We may also cancel either or both tournaments, any event or part of an event as a result of the intervention of the weather or other unforeseen circumstances. Entry fees are refundable to any player who has not started a match in a cancelled event.

Car Park – Day passes and 3 day parking permits (Monday – Wednesday &/or Thursday to Saturday) are available from the tournament office at a reduced price.

Catering – A selection of drinks and hot/cold refreshments will be available from the club at most times during each tournament.

Club Activities - All players and guests must respect the rights and enjoyment of other people using the club (whether for tennis activities or otherwise). Adjacent courts may be used for coaching and other non-tennis activities by club members and their guests.

Closing Dates/Times - The deadline for all event applications is as follows:

Global Tennis Family Festival

All Main Draw Singles Events – 2:00pm on Friday 24th July 2009

All Doubles Events (except Parent & Child) – 4:00pm on Tuesday 4th August 2009

Mens/Boys Singles Consolation Events – 4:00pm on Wednesday 5th August 2009.

Parent and Child Doubles – 4:00pm on Thursday 6th August 2009.

Ladies/Girls Singles Consolation Events – 4:00pm on Thursday 6th August 2009.

Devonshire Park Open Tournament:

All Main Draw Singles Events – 2:00pm on Monday 3rd August 2009

All Doubles Events (except Parent & Child) – 4:00pm on Tuesday 11th August 2009

Mens/Boys Singles Consolation Events – 4:00pm on Wednesday 12th August 2009.

Parent and Child Doubles – 4:00pm on Thursday 13th August 2009.

Ladies/Girls Singles Consolation Events – 4:00pm on Thursday 13th August 2009.

Singles consolation events may only be entered on-site at the tournament. No telephone applications will be accepted for these events.

We may extend the closing date for any event(s), if we feel this to be in the best interests of the tournaments.

Clothing - All players must wear recognised tennis clothing and shoes which do not damage or mark the courts. Clothing containing outsized logos and/or advertising material is not permitted. Warm-up clothing/track suits may not be worn during a match, unless permission has been obtained from the referee (or assistant).

Committee/Tournament Personnel – The tournament committee shall comprise the following members:

Gary Marlow (Tournament Director)

Jill Walker (Tournament Referee)

Anji Golledge

Ian Golledge

Neil Harley-Rudd

Liz Squires (Tennis Sussex Representative)

David Fuchs (Tennis Services UK Limited)

Sarah Lewis (Tennis Services UK Limited)

Court supervisors: Harry Walker and others to be appointed.

Complaints - The decision of the referee is final. If you are unhappy with any matter in connection with the tournament, you may raise the matter verbally with the referee. You may also make a complaint in writing to the referee or the tournament organiser, provided you do so within 48 hours of the occurrence.

If you are still not satisfied, you may, within 10 days of receiving a written response from us take the matter up with one of the following:

- LTA Officiating Services Manager, The Lawn Tennis Association, National Tennis Centre, 100 Priory Lane, Roehampton, London SW15 5JQ, if your complaint relates to the action or decision of an official.
- Liz Squires, Tennis Manager, Tennis Sussex, 26 Tongdean Lane, Withdean, Brighton BN1 5JE, if your complaint relates to any other matter.

Conditional Applications – We will not accept an application which is conditional upon being accepted for one or more events and/or tournaments applied for, nor on another player also being accepted to play in a particular event and/or tournament.

Correspondence – All applications, enquiries and other correspondence relating to this tournament should be addressed to: David Fuchs, Tennis Services UK Limited, P.O. Box 151, Sutton SM1 2WN.

Telephone: 08712 779 819 Fax: 07092 27 27 27 E-mail: david@tennisuk.net

Courts – The tournament shall take place on up to 19 grass courts. Other clubs/centres and court surfaces may be used, at the discretion of the committee.

Data Protection Act (1998) - By submitting an application to this tournament, you agree to the publication of your name, British Tennis membership number, rating, ranking, county, acceptance status, match details and results on our website and to our privacy policy (available from www.tennisuk.net, or on request).

You also agree to the LTA and/or LTA sanction tournament organisers, from my geographical area, using the information provided as part of my application (with the exception of credit/debit card details) to communicate information about this and

future tournaments, in my geographical area, via post/email or SMS. You also accept that such information may be used to update the British Tennis membership record of the person identified.

Dates and Times of Play – The dates of each tournament are as follows:

Global Tennis Family Festival: Monday 3rd August to Saturday 8th August 2009.

Devonshire Park Open Tournament: Monday 10th August to Saturday 15th August 2009

Matches may start as early as 10:00am each day and continue into the evening. We may alter the times of play during the tournament, if we feel this necessary to complete the tournament on time.

Doubles events will commence on or after the WEDNESDAY of each tournament.

Mens/Boys Singles consolation events will commence on or after the WEDNESDAY of each tournament.

10&U events will take place on the THURSDAY &/or FRIDAY &/or SATURDAY of each tournament.

Ladies/Girls Singles consolation events will commence on or after the THURSDAY of each tournament.

The parent/child doubles events are intended as one-day events and are scheduled to take place on the FRIDAY of each tournament.

Doping Test – Any player may be required to submit to a random doping control test without prior notice. This will be undertaken by an independent sampling officer appointed by UK Sport. Failure to submit to this test will be treated as a positive result.

Doubles Pairings – cannot be changed after the draw has made. If either player is unable to play then the pair shall withdraw from the event and no entry fee refund will be made to either player, regardless of the reason for withdrawal.

Draw Dates and Times – The draw for all events shall take place immediately following the closing deadline for each event (see "Closing Date/Times").

Emergency Medical Treatment - In a case of accident, illness or emergency at the tournament, involving a player under the age of 18 years old, emergency medical treatment may be carried out as recommended by an approved medical authority.

Entry Method - You may make SINGLES applications for either or both tournaments by posting a completed entry form to Tennis Services UK Limited (see "Correspondence"). We will also accept entries by fax, or online at the tournament website (www.tennisuk.net). Applications will not be accepted by e-mail or telephone. No applications will be accepted without payment.

Singles consolation events are open to all players eliminated from all singles events by the closing deadline and may only be entered by signing in at the tournament venue, prior to the published closing deadline.

Applications for all doubles events may be made on site at the tournament venue up to the published closing deadline.

Entry Fee - £16.00 per applicant per event (singles). £8.00 per applicant, per event (doubles). Fees may be paid by cheque or postal order payable to Global Tennis. Visa, MasterCard, Switch, Maestro, Solo and Delta Cards can also be accepted for SINGLES EVENTS ONLY.

Only competitors who have paid their entry fees (or submitted payment details) prior to the closing deadline shall be considered for inclusion in the tournament. Cheques relating to cancelled/unsuccessful applications will be shredded 10 days after the conclusion of the tournament, unless a stamped addressed envelope is provided to the Entries Secretary within this time period.

No entry fees will be billed until after the published closing deadline. Entry fees paid by credit or debit card are collected by Tennis Services UK Limited acting as an agent authorised by Global Tennis for the collection of entry fee payments.

We reserve the right to make a reasonable administrative charge where a payment is dishonoured or declined. Recovery costs will also be added to any unpaid amounts due.

Events – The following events will be staged in each tournament:

- Mens 45 & over singles (born in 1964 or earlier)
- Mens 35 & over singles (born in 1974 or earlier)
- Mens Open singles (men and boys born in 1998 or earlier)
- Boys 18 & under singles (born between 1991 & 1998)
- Boys 16 & under singles (born between 1993 & 1998)
- Boys 14 & under singles (born between 1995 & 1998)
- Boys 12 & under singles (born in 1997 or 1998)
- Boys 10 & under singles (born in 1999 only)

- Ladies 45 & over singles (born in 1964 or earlier)
- Ladies 35 & over singles (born in 1974 or earlier)
- Ladies Open singles (men and boys born in 1998 or earlier)
- Girls 18 & under singles (born between 1991 & 1998)
- Girls 16 & under singles (born between 1993 & 1998)
- Girls 14 & under singles (born between 1995 & 1998)
- Girls 12 & under singles (born in 1997 or 1998)
- Girls 10 & under singles (born in 1999 only)

- Mens 50 & over doubles (born in 1959 or earlier)
- Mens 45 & over doubles (born in 1964 or earlier)
- Mens 35 & over doubles (born in 1974 or earlier)
- Mens Open doubles (men and boys born in 1998 or earlier)
- Boys 15 & under doubles (born between 1994 & 1998)
- Boys 12 & under doubles (born in 1997 or 1998)

- Ladies 50 & over doubles (born in 1959 or earlier)
- Ladies 45 & over doubles (born in 1964 or earlier)
- Ladies 35 & over doubles (born in 1974 or earlier)
- Ladies Open doubles (ladies and girls born in 1998 or earlier)
- Girls 14 & under doubles (born between 1995 & 1998)

- Parent and child 18& under doubles (child shall be born in 1991 or later)
- Parent and child 14& under doubles (child shall be born in 1995 or later)

Both single gender and mixed pairings will be accepted for the parent and child doubles events. The adult player shall be the child's parent or legally registered guardian.

- Singles consolation events will also be arranged (weather and circumstances permitting).

Event Format - Events may use standard knockout draws, progressive or staggered draw formats, according to entry numbers. Where an alternative event format is adopted which requires players to compete in two or more matches (e.g. round-robin, playback, double-elimination), such additional matches are an integral and compulsory part of the event and are not optional.

We may change the format of any event; amalgamate events or run qualifying events if we feel that it is appropriate to do so. The referee may also change any draw in the event of withdrawals.

Event Restrictions – Players may only apply for a maximum of TWO consecutive singles events and ONE doubles event and ONE parent/child doubles event.

In addition players may apply for ONE singles consolation event, provided they have been eliminated by all main-draw singles events by the consolation event closing deadline.

Teams shall not be eligible to play in the Parent and Child events if either member of the team are required to play on TWO or more main draw singles or doubles events on the day that the Parent and Child event is held (the FRIDAY of each tournament).

Late Arrivals - Please allow sufficient time for your journey to the club including allowances for delays. If you are not present and ready to play within 15 minutes of your court being ready and your match being called, you will normally be scratched from the match. The entry fee is not refundable in these circumstances.

Where a player withdraws or is not present and ready to play, the referee may, at his/her entire discretion fill a vacant space in the draw with a lucky loser or a reserve or award a walkover.

Liability - All players enter these tournaments, use the club and compete at their own risk. Neither the tournament, its officials nor the club, its staff, management or committee will be responsible for death, personal injury, or loss of or damage to property whether occurring on the premises or otherwise, other than liability for negligence incurred under English law. If we make a mistake which prevents you from playing or continuing in the tournament, the maximum amount we shall be liable for is the value of your entry fee.

Match Dates and Times – See "Scheduling of Matches"

Match Format – In all events, EXCEPT 10&U and 12&U, and junior doubles, matches shall be the best of three sets. The tiebreak shall operate at 6 games all in ALL SETS. In 12&U and junior doubles events – any third set shall be replaced with a "match tiebreak". The winner of the match tiebreak shall be the first player to win 10 points, leading by a two point margin. Should the score reach 9 points all, then the tiebreak shall be extended until one player gains a lead of two points (e.g. 11-9, 12-10).

In 10&U events matches shall be the best of three sets. The tiebreak shall operate at 4 games all in the first and second set – any third set shall be replaced with a "match tiebreak". The winner of the match tiebreak shall be the first player to win 10 points, leading by a two point margin. Should the score reach 9 points all, then the tiebreak shall be extended until one player gains a lead of two points (e.g. 11-9, 12-10).

The match format of the Parent and Child events will be decided following the application deadline for these events and will depend on entry numbers.

In the event of bad weather or other circumstances beyond our control, the referee may alter the match format for any event (or part of an event). This may mean adopting abbreviated scoring methods – some of which may not count for LTA ratings purposes.

Media Statement – Unless the tournament referee is informed prior to the start of the tournament, you consent to being involved in any publicity connected with LTA staged tournaments, including media interviews, photographs and TV footage.

Unofficial photography and video recording is not permitted without the prior consent of the tournament referee, any players involved in such photography/video footage and (in the case of players under 18 years of age) their parent or legal guardian. To avoid disruption to play, requests must be made with sufficient notice as consent will not normally be sought from players once a match (including warm-up) has commenced. A photographic consent form may need to be completed.

Non-Umpired Matches - With the exception of some finals, matches will normally be played without umpires. All players must be familiar with the LTA Guidelines for a non-umpired match, a copy of which will be on display at the tournament.

Order of Play – See "Scheduling of Matches"

Other Tournaments - It is each applicant's responsibility to ensure that they are not accepted for any other competition which takes place on any of the tournament dates (this includes other competitions run by Tennis Services UK Limited). The submission of applications for multiple competitions taking place at the same time is however permitted, provided that cancellation deadlines are observed. Players who find themselves committed to more than one tournament on any date and are forced to withdraw as a consequence will be penalised under the LTA's Automatic Penalty system.

Parental Permission – Applications made by or on behalf of players under 18 years of age must be countersigned by a parent or legal guardian. In the case of website applications, the registration of a credit/debit card and the use of a player's British Tennis/LTA number (or username) and online registration password shall constitute parental consent.

Prizes/Trophies – In all events, a small personal prize and/or trophy will be awarded to each winner and runner up.

All finalists are required to attend the finals day presentations.

Ratings & Rankings – We will use the ratings and rankings supplied to us by the Lawn Tennis Association. We will submit all applicable singles results to the LTA for inclusion in the periodic ratings and rankings calculations.

All main-draw singles events (except 10&U) shall be LTA Grade 4 rankings events.

Referee – The tournament referee is Gary Marlow. Contact telephone number: 08712 779 819. Gary Marlow is a member of the Association of British Tennis Officials. All tournament enquiries prior to the closing deadline should be addressed to Tennis Services UK Limited - 08712 779 819.

Refunds - If we cancel a tournament, or any event, or if we are unable to accept your entry for any reason, we will refund your entry fee for any event(s) in which you have not completed a match. We will also refund your entry fee if you cancel your entry to any event within the timescales permitted (see "Cancellation of Entries"). Refunds will not be made in the event of withdrawal due to illness, injury, failure to arrive on time or for any other reason (other than those detailed under "Liability").

Refusal of Admission - The club may refuse admission to any person without giving a reason and ask any person to leave the premises if their behaviour has caused or is considered likely to cause distress or inconvenience to others, whether in connection with a tournament or otherwise.

Refusal of Entry - We may decline to accept an application from any player. Reasons for declining an entry would include failure to settle entry fees for a previous event or tournament, a poor history of withdrawals, failure to appear and disruptive behaviour (whether at this club or otherwise). A decision to decline an entry is never made lightly and is always done in the best interests of the tournament and in consultation with at least two members of the tournament committee.

Reserves – If you are offered a place as a reserve in any event you need not attend the tournament unless we notify you that you have been accepted to play.

As a reserve, you will be considered available to play at any time, up to and during the tournament, unless you tell us to the contrary, prior to us notifying you that you have been accepted.

If we give you more than 24 hours notice, and you decline the offer to play, then we reserve the right to charge an entry fee. You may be also penalised for withdrawing, under the LTA Automatic Penalty System.

Rules Governing This Tournament – The tournament is sanctioned by the Lawn Tennis Association ("the LTA") and will be conducted in accordance with the Rules of Tennis; the Rules & Regulations of the Lawn Tennis Association; LTA Tournament Regulations including the LTA Code of Conduct, the LTA Clothing and Equipment Regulations and the rules of the host club.

The tournament committee may alter or add to these rules in which case we will post written details on the tournament notice board and/or the tournament website. The referee shall however have general discretionary powers in interpreting any rule or regulation relating to the tournament and in situations not specifically covered by any applicable rules or regulations governing this tournament.

Scoreboards - Where scoreboards are provided these must be used. As a minimum, players must update these at each change of ends. The winner of each match is responsible for resetting the scoreboard and returning the used match balls, tin (and any name cards provided) to the control desk, immediately after the end of each match.

Scheduling of Matches - Match times are fixed by the referee and are NOT NEGOTIABLE. All applicants are considered available to play AT ALL TIMES throughout the published dates and times of the tournament.

It is each player's responsibility to find out when they are required to play by checking the tournament website. If you have not found out when you are playing within 72 hours of the start of the tournament then it is your responsibility to contact the referee by telephone. If you do not and miss your match as a consequence, you will lose your entry fee and face possible disciplinary action by the LTA for "failure to show".

Any player who is unable to determine when they are playing should arrive at the centre in time for the start of play each day (10:00am). Any player who misses their match will forfeit their entry fee and face disciplinary action by the LTA for "failure to show".

During the tournament, you must not leave the club without checking if and when you are required to play next.

Sign-in - Players must sign in at the control table each day at least 15 minutes before the scheduled time of their match. Players who do not do this will not be considered to be present. Matches may be called up to 15 minutes prior to their scheduled time.

Travel Information – is available from the venue website www.devonshireparklta.co.uk

Website – The tournament website at www.tennisuk.net provides online application and payment facilities and includes up to date entry lists. Match dates/times and draw sheets will be published shortly prior to the start of the tournament. These will be updated during the competition.

Wet Weather Procedure – Please remember that this is an outdoor tournament played on grass courts. During periods of wet weather, matches may be considerably delayed. We will make every attempt to revise orders of play where possible and keep players informed where it is practical to do this. It is recommended that players check, before starting their journey to see if there have been any changes to the scheduling. Due to the large number of players taking part, it may not be possible to contact players individually if matches are delayed, postponed or moved to another day.

Wild Cards – The committee reserves the right to issue wild cards in accordance with LTA tournament regulations.

Withdrawals – A player who does not wish to take part in any event and communicates their decision to cancel prior to the published cancellation deadline shall incur no penalty and shall be entitled to a refund (see "Cancellation of Applications"). It is each player's responsibility to ensure that any cancellation request is received and acknowledged prior to the cancellation deadline for each event.

After the published cancellation deadline, any player withdrawing from a match or an event shall forfeit his/her entry fee and incur an automatic LTA penalty equivalent to the loss of one match.

To negate any automatic penalty satisfactory documentary evidence (e.g. a certificate from a qualified practitioner/authority) must be sent to Tennis Services UK Limited, P.O. Box 151, Sutton, Surrey SM1 2WN, no later than 7 days after the last day of the tournament.

In addition to any penalties imposed by the LTA, any player withdrawing to play in another event or tournament or on other unacceptable grounds may not be accepted for future events and tournaments at the club.

Version 1.00 05/04/2009